

5th Slovak Matchmaking Fair

22 November 2011, Holiday Inn Žilina



S A R I O

Slovak Investment
and Trade Development Agency

Description of the "5th Slovak Matchmaking Fair 2011"

Slovak Investment and Trade Development Agency organizes the international event the "5th Slovak Matchmaking Fair" following in the tradition of successful previous four years.

Organizer: SARIO

Auspices: The Ministry of Economy of the Slovak Republic

Venue: Hotel Holiday Inn in Žilina; www.holidayinn-zilina.sk

Date: 22.11. 2011 - 8.00 am – 6.00 pm

Partner region: Žilina Region, represented by the Self-governing region Žilina

Description of the event:

International co-operation event is organized under the auspices of the Ministry of Economy of the Slovak Republic focusing on bilateral negotiations between companies in order to establish new economic cooperation. Program will include also the accompanying events - panel discussions with specialized topics and presentation blocks, designed to introduce the partner country and the partner region. The event is designed for professionals from engineering, automotive, electrical, chemical, wood, energy and information technologies sectors of industry.

Goal:

Presentation of subcontracting partner offers, tenders, available production capacities, joint venture proposals and bilateral negotiations between local and foreign business subjects and obtain new co-operation partners in the above industries.

Working language: English

Program:

Program 22.11.2011		
8:00 a.m. – 9:00 a.m.	Registration and refreshments	
9:00 a.m. – 9:20 a.m.	Opening ceremony	
9:20 a.m. – 10:20 a.m.	Partner country	Partner region
10:20 a.m. – 10:30 a.m.	Coffee break	
10:30 a.m. – 6:00 p.m.	Bilateral meetings	Expert panel discussions
11:30 a.m. – 1:30 p.m.	Lunch	
7:00 p.m.	Social event	

Presentation offer for participants:

- Bilateral negotiations according time schedule
- Catalogue of the 5th Slovak Matchmaking Fair - registration in catalog at the latest by 31.10.2011
- Active participation in panel discussions with specialized topics

Registration:

- online application available at <http://www.b2match.eu/matchmaking2011>
- the deadline for registration: 31.10.2011

For detailed information about the event, please go to <http://www.sario.sk/?slovak-matchmaking-fair-2011>

Contact persons:

Nada Hladká, tel: 02-58260321, Mobile: 0910828227, e-mail

matchmaking@sario.sk

Miroslava Kudelášová, tel: 02-58260324, Mobile: 0910828202, e-mail:

matchmaking@sario.sk

Dear entrepreneur, we believe that our offer to participate in this international event will catch your attention and you will take this opportunity to present your company in order to find your new cooperation partners.

We look forward to your active participation!



General terms and binding conditions of the "5th Slovak Matchmaking Fair"

I. Definition of terms:

1. **"5th Slovak Matchmaking Fair"** - an international co-operation event under the auspices of the Ministry of Economy of the Slovak Republic focusing on bilateral negotiations between companies in order to establish a new economic cooperation. Program of the event includes also panel discussions with specialized topics and presentation blocks, designed to introduce the partner country and the partner region.
2. **Organizer:** Slovak Investment and Trade Development, Martinčekova 17, 821 01 Bratislava, Slovak Republic, e-mail.: matchmaking@sario.sk;
3. **Auspices:** The Ministry of Economy of the SR;
4. **Venue:** Hotel Holiday Inn, Zilina;
5. **Date:** 22 November 2011;
6. **Deadline for registration of participants:** at the latest by 31.10 2011;
7. **Target group:**
 - SMEs - both domestic and foreign
 - Representatives of the diplomatic corps - Slovak embassies abroad and foreign embassies in Slovakia
 - Representatives of foreign Chambers of commerce;
 - Representatives of industry associations;
8. **Participant:** company, business subject domestic or foreign, doing business in the sectors defined in paragraph 1, taking part in bilateral meetings and panel discussions or in bilateral negotiations only or in panel discussion only;
9. **Partner:** co-organizer, supporting the event financially or by adequate services;
10. **Visitor:** unregistered participant who does not have any service provided by the organizer;
11. **Matching program:** promotes domestic participants to foreign participants to ensure bilateral negotiations according to the scheduled timetable;
12. **Partner country:** in the process of resolving
13. **Partner Region:** Žilina Self-governing Region;

II. General conditions for event participation

1. Participation in events is voluntary. The organizer organizes the event with the active cooperation of partners and under the auspices of the Ministry of Economy of the SR;
2. **Domestic participant** of the event is any physical or legal subject interested in the presentation of its production and active bilateral negotiations with potential foreign or domestic partners with the aim to start new cooperation or participate in expert panel discussions. It has to fulfill the requirement to be a production company established in the SR doing business in before mentioned sectors of industry;
3. **Foreign participant** of the event is physical or legal entity interested in bilateral negotiations with Slovak production subjects from defined industry sectors with the goal to start cooperation relation in purchasing, production or services, or interested in joint-venture creation.
4. The condition for participation in the event is the filled registration form - online application published on the SARIO website for the event, not later than by 10.10.2011, as well as paid fees according to the fee pricelist published on the website of the event.
5. In the registration process the participant is obliged to fill in true information that will be used in communication and on official forms;
 1. Final guarantee about being a part of matchmaking schedule will be given to the participant only after he pays his fees according to II/4.

III. Services for participants

1. Participant will be included in the Matchmaking program of bilateral meetings and will have provided the minimum of 4 negotiations with foreign partners, according to the scheduled timetable;
2. Each participant will have the opportunity to present his company through their own presentation materials which will be exhibited in the central presentation area of all participants;
3. Each participant may participate in accompanying events;
4. Each participant receives a copy of the catalog of the event;
5. Each participant will be listed in the catalog of event in the form of basic registration (identification details, logo, description of business activities) or in the form of amended registration on whole of one side (upon request);



6. Each participant will be provided refreshments during the event;

IV. Responsibility

1. Participant of the event is responsible for damage caused to the organizer by deliberately violating any of abovementioned clauses or by giving false information in the registration form;

2. Participant is bound not to promote during the event on its premises any illegal, uncomfortable, derogatory, abusive, damaging, indecent, obscene, or with racial or ethnic content that would support acts leading to crime, civil intolerance or in any other way trespasses present Collection of Laws or any enactments of the SR; or any other unacceptable material of any kind or character;

3. Organizer is not responsible for a loss, destruction of personal and carry on things or any damage to the exhibit or exhibited items, area furnishings, goods or packaging regardless of the fact that the damage occurred in the premises of the event in the process of installation, disassembly or during the event;

4. Participant is prohibited to exhibit any objects in any other area of the premises than it was designated to the participant;

IV. Final clauses

1. Organizer of the event reserves the right to consider the participation of each interested subject. The participant has to fulfill general conditions of the participation according to the clauses in paragraph II, fees must be transferred to the organizer and the subject must follow the safe and dignified course of the event, to prevent use for other purposes in contrary with the original purpose of the event;

2. Participant agrees to publishing of company profile on the website of organizer and event partners;

3. Organizer **will publish the schedule and organization conditions of the event on event website at the latest by 14.11.2011 ;**

4. Organizer of the event reserves the right to cancel or move the date of the event in the case of low number of participants or based on other objective reason. Organizer shall inform the participants about the event cancellation at the latest by **31.10.2011;**

5. In the case that the participant will publish, make accessible information or other material infringing with the copyright of a third party, organizer shall not bear any responsibility for damages caused by this fact;

6. All legal relations between the participant and organizer are subject to the legal norms of the SR.

7. Participant claims that he has read terms and conditions of the event participation that are attached to the online registration. Participant commits to accept and follow them. He also claims that by registering he agrees with processing of these data according to the Act No. 428/2002 of the Collection of Laws on protection of personal data as amended.

Participant agrees with including the data of his company into the database of SARIO agency and further use of this data by third persons interested in business cooperation.

The price list for event participants of the "5th Slovak atchmaking Fair"

Participation fee		
Basic fee for attendance of the event and B2B meetings	100,- €	For two persons from participating entity*
Basic fee for attendance at event and B2B meetings	50,- €	For the third and each additional person from participating entity*
The fee for participation in the panel discussion	30,- €	For one person from participating entity *
Visitor fee	5,- €	For unregistered participant (visitor) which has no services provided by organizer
Fee for the entry in the event Catalog:		
Basic registration	Included in the basic fee	Includes the identification data of the participating entity, logo, brief description of the business activities (half page of the catalog)
Advanced registration	25,- €	includes the identification data of the participating entity, logo, extended description of the business activities of the participants (one full page of the catalogue)
Advanced registration – more pages	100,- €	Order of every next page in the catalog (used for promotional activities)

* Participating entity is according to terms and condition the business subject

Deadline for the participation fee payment and the advanced entry in the catalog of events is within 8 days of registration, not later than 08.11.2011 by the transfer to the organizer's account:

Prices don't include transfer fees or any other bank fees (valid only for payments from abroad).

Bank details:

Bank account number: 7000242052/8180
 Name of the bank: Všeobecná úverová banka a.s.
 Address of the bank: Mlynské Nivy 1, 82990 Bratislava
 SWIFT Code No: SUBASKBX
 IBAN Code No: SK97, 8180 0000 0070 0024 2052
 Constant Symbol: 0308
 Variable Symbol: 221111
 Specific symbol: VAT No. of the company

If the fee will not be transferred to the organizer's account by set deadline, the business subject will not be included in the matchmaking program and will not participate in scheduled bilateral negotiations.

Please be aware that paid registration fees will not be refunded!